

San Benito County Local Transportation Authority
Request for Proposals #2017-01
Transit Services Operations Procurement Management
Addendum No. 1

Issue Date: May 3, 2017

Proposers are reminded that receipt of this Addendum No. 1 must be acknowledged in your respective proposal, in Exhibit B: Acknowledgement of Addenda. Your proposal will be declared “unresponsive” should you not acknowledge this Addendum No. 1 and submit Exhibit B with your respective proposal.

Any information contained herein will be considered part of the Request for Proposals #2017-01 (RFP) and as such will be used in the evaluation of the responses. All other terms and conditions remain unchanged. In the event of a conflict between any provision of this Addendum and the RFP, this Addendum shall prevail.

This Addendum is intended to provide answers to questions received regarding the RFP, additional information, and/or to change the requirements as stated in the RFP. Where existing provisions of the RFP are modified, deleted text is shown in strike-thru format (~~example~~) and added text is bold and italicized (*example*).

Item No.	Question / Reference	Response
1	Deadline for Questions	<p>2.8 Questions has been modified as follows:</p> <p>All questions must be received by March <i>May</i> 19, 2017 at 6:00 PM, PDT and will be answered via Addenda, which will include responses to questions received during the optional Pre-Proposal Conference. All Addenda issued shall be incorporated into the contract. It is the Respondent’s responsibility to check the website to obtain the most current information regarding this RFP.</p> <p>An optional Pre-Proposal Conference will be held at the LTA Administrative Office, 330 Tres Pinos Road, Suite C-7, Hollister CA 95023, on May 10, 2017 at 1:30 PM, PDT.</p>
2	Title VI Plan	<p>Task 2 – LTA Operations and Document Review (August – September 2017) has been modified as follows:</p> <p>To establish project background, Contractor will complete a thorough review of the LTA operations systems and related documents, including: existing contracts, previous 2010 Requests for Proposal, 2016 Short Range Transit Plan/Long Range Transit Plan,</p>

Item No.	Question / Reference	Response
		<p>Transportation Development Act Triennial Performance Audit for Fiscal Years 2012/2013 through 2014/2015, 2016 and 2017 Council of San Benito County Governments Unmet Transit Needs Reports, 2016 San Benito County Bus Stop Improvement Plan, and 2017 Transit ITS Plan, and Title VI Plan.</p>
3	Independent Cost Estimate	<p>Task 3 – RFP Preparation (December 2017 – March 2018) has been modified as follows:</p> <p>Working in close coordination with LTA staff, Contractor will prepare the Transit Services Operations Request for Proposal. This will include an Independent Cost Estimate, Administrative Draft Request for Proposal, Draft Request for Proposal, and Final Request for Proposal. Contractor will coordinate review of the Request for Proposal by Caltrans and address comments before solicitation may commence.</p>
4	LTA Board Workshop	<p>Task 4 – Transit Services Operations Procurement (April – August 2018) has been modified as follows:</p> <p>Contractor will host a workshop with the LTA Board providing overview of the transit services operations procurement process. Contractor will publicize the release of the Transit Services Operations Request for Proposal and hold the Pre-Proposal Conference. Contractor will answer Request for Proposal questions and complete and post Request for Proposal Addenda. Contractor will review all Proposals received for completeness, and coordinate evaluations and interviews with LTA staff. Contractor will assist LTA staff to negotiate and prepare the Transit Services Operations Contract(s). Contractor will coordinate review and approval of the final Contract(s) by Caltrans, and will address comments prior to final approval by the LTA.</p>